

Minutes of Coffee Morning

Monday 12th January 2026

8.30–9.30am, Cedar Hub

In Attendance

Mr Thomas (Headteacher), Mrs Capps (Bursar), Mr Burns, Mrs Burns, Mrs Wells, Mrs Lloyd, Mrs Heathwaite, Mrs O'Connor, Mrs Maudling

Apologies

Ms Nyongani, Dr Badhan, Mrs Mangere, Miss Mikolajczyk, Mrs DiFazio, Mrs Bobo

1. Recap - Father Christmas at St Peter's

Ollie opened the meeting with a recap of the December event, Father Christmas at St. Peter's School.

- A total of £296.59 were raised at the Father Christmas at St. Peter's event (this includes a generous £50 donation from Beccy O'Connor (Parentmail fee -£9.41))
- 99 children purchased tickets @ £4 each = £396
- The Friends of St. Peter's spent £140 on books (each child that signed up to the event received a gift of a children's book along with their visit with Father Christmas).
- The school council thanked the Friends of St. Peter's for hosting the event. They thoroughly enjoyed it.
- All attendees at the meeting agreed to confirm this event for December 2026.

2. Banking and Administration

The Friends of St. Peter's bank account and lottery license have been confirmed. The group may begin taking payments, organising fundraising, and planning events.

Action Item: Ollie and Emma will investigate the possibility of getting the Stripe App to take money in the future.

3. Upcoming Events

A. Family Quiz Night

Friday 6th March, 5:45pm–7:30pm (this is the day after World Book Day)

- This will be a family event – all parents, students, teaching staff, siblings, grandparents, carers encouraged to attend.
- Quiz questions will be family based
- The event will be held in The Sunnylands Hall at St. Peter's School
- Each table will hold up to 8 people/chairs (this does not include children sitting on parents' laps)
- The maximum capacity for this event will be 80 people.
- Fish and chip options will be potentially available for pre-purchase with the sale of each ticket which will be offered through ParentMail.
- The cost per ticket is currently TBD based on the action items listed below.
- Payment deadline: TBD
- In addition to Family Quiz Night, The Friends of St. Peters will be selling 100 squares (raffle)
- Each square is £5 (cash only please)
- FoSP volunteers will collect cash at the gate for square purchases on Friday morning drop offs leading up to The Family Quiz Night
- The sale of the squares will be available for purchase prior to the Family Quiz Night.
- The prize for the square will be drawn on the evening of the Family Quiz Night
- The school office will provide Friends of St. Peter's a cash box with a key to collect the money from parents at the gate.

Action Items:

- Emma Burns will call around for pricing options from Fish & Chip shops in the local area which will determine the ticket prices with and without food.

- Ollie Burns will send the wording to Mr. Thomas announcing the Family Quiz Night for weekly school update
- Ollie & Emma Burns will work on logistics for quiz night (questions, theme, etc.)

B. St. Peter's School Easter Egg Hunt

Tuesday, March 24th, 3:15pm-4:45pm

- This event will be open to all St. Peter's School students and held on the school grounds
- Ticket prices are TBD
- Each child will be given 12 clues and receive a prize after completing all 12 clues.
- The prize at the end of the Easter egg hunt will be a bag of sweets.

Action Items:

- Lucy Wells will investigate pricing and allergy accommodations from The Sweet Shop in Kettering.

C. Children's Costume Drive (gently used)

- All parents are encouraged to bring in any gently used children's costumes (Halloween, World Book Day, etc.)
- Costumes can be donated/dropped off in the school front office
- 13th February will be the last day to drop off costumes
- All gently used costumes will be available for purchase (£5) during the week of the Book Fair in the Cedar Hub or by the Crescent Gate

Action Item:

- Amelia Heathwaite will create a poster for the costume drop in the school front office

Uniform Shop Update

The Friends of St. Peter's established the Uniform Shop will be open one day per term to sell gently used school uniforms. The confirmed dates for each term will be provided to the school community well in advance.

Action Item:

- Mindy Lloyd & Kristen Maudling will meet the morning of Monday, 19th January to begin taking inventory and organizing gently used school uniforms that are kept on the school premises.

4. Next Meeting

Monday 23rd February, 8:30am

Location: Cedar Hub

All Welcome

Next Steps/Actions

- Ollie and Emma will investigate the possibility of getting the Stripe App to take money in the future.
- Emma Burns will call around for pricing options from Fish & Chip shops in the local area which will determine the ticket prices for Family Quiz Night with and without food.
- Ollie Burns will send the wording to Mr. Thomas announcing the Family Quiz Night for weekly school update
- Ollie & Emma Burns will work on logistics for Family Quiz Night (questions, theme, etc.)
- Lucy Wells will investigate pricing and allergy accommodations from The Sweet Shop in Kettering for the Easter Egg Hunt.
- Amelia Heathwaite will create a poster for the Costume Drive in the school front office
- Mindy Lloyd & Kristen Maudling will meet the morning of Monday, 19th January to begin taking inventory and organizing gently used school uniforms that are kept on the school premises.