



# ST PETER'S SCHOOL ADMISSIONS POLICY

SEE SEPARATE NURSERY ADMISSIONS POLICY  
FOR SUNNYLANDS NURSERY

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## GENERAL INFORMATION

St Peter's School is a co-educational independent school for pupils from 2 ¾ to 11 years of age. The school family includes Sunnylands Nursery and in September 2020 the School and nursery have 97 children on its roll. This policy refers to the admission procedures for St Peter's School. The admissions policy and procedures for Sunnylands Nursery are contained in a separate policy document.

Deciding on the right school for your child is very important, and we believe that a personal visit is invaluable. We very much hope that you and your child will visit St Peter's School.

We hold open days which give a general introduction to the school. These are usually held in October and April each year. Details are published on our web site. [www.st-peters.org.uk](http://www.st-peters.org.uk)

We are also very happy to welcome prospective parents and their children by appointment at other times.

Please contact our School Office by telephone on 01536 512066 or email at [stpsoffice@st-peters.org.uk](mailto:stpsoffice@st-peters.org.uk) to arrange a visit.

## THE ENTRY PROCEDURE

Our selection process is designed to identify pupils who are able to benefit from our balanced and well-rounded education and to make a positive contribution towards the life of the school.

Entry to the Nursery is from the term that the child becomes 3 and availability is based upon staffing and correct staff-pupil ratio. Further details of admission procedures to Sunnylands Nursery may be found in the Nursery Admissions Policy on our website <https://www.st-peters.org.uk/page/?title=School+%26amp%3B+Nursery&pid=2>

Entry to the main School is from 4 years of age (child already 4 on 1<sup>st</sup> September of the Reception year). We are able to admit 21 pupils a year in Reception Class. We may also have occasional places at other ages. Please contact the School Office for further details.

Applicants for admission are advised to register by the end of January of the year before the desired year of admission. Please contact the School Office for a registration form [stpsoffice@st-peters.org.uk](mailto:stpsoffice@st-peters.org.uk) . The admissions process opens for Reception Class in October of the year before entry. Registration is necessary before any taster sessions are arranged and any offer made.

## EQUAL TREATMENT

Our aim is to encourage applications from candidates with as diverse a range of backgrounds as possible. This enriches our community and is vital in preparing our pupils for today's world. The School operates a Bursary Grant Scheme in order to make it possible for as many as possible who meet the school's admission criteria to attend the school. Further information may be found in the 'Admissions' section of our website.

St Peter's School is committed to equal treatment for all, regardless of a candidate's race, ethnicity, religion, sexual orientation or social background.

## **LEARNING SUPPORT AND SPECIAL EDUCATIONAL NEEDS**

We do not discriminate in any way regarding entry. We welcome pupils with special educational needs, providing that our staff can offer them the support that they require. We welcome pupils with physical disabilities provided that our facilities are appropriate for them. Parents of children with special educational needs or physical disabilities must discuss their child's requirements with the School at registration stage to ensure that the type of provision required and any additional cost attached can be assessed. Parents may be requested to provide a copy of an Educational Psychologist's report or a medical report. We will discuss thoroughly with parents and their medical advisers the adjustments that can reasonably be made for the child if he/she becomes a pupil at the School.

## **THE ASSESSMENT PROCESS**

The admissions process for candidates entering Reception Class is based upon a parent meeting with the Headteacher and a visit to the School by the child spending a short time in our Nursery.

Where entry is sought for other year groups, the aim of the assessment process is to identify potential. We welcome well-rounded pupils with a genuine interest in education in the broadest sense of the word, with interests that stretch beyond the confines of the academic curriculum. The school has strong traditions in music, community activities and sport. There are many extra-curricular activities, all of which are important in developing a well-balanced, confident individual.

A taster morning/day is arranged whereby the prospective pupil joins the class and takes part in their lessons. The taster session will provide opportunity to gauge the child's reading, writing, mathematical, problem-solving and social strengths as well as areas requiring in the opinion of teachers, further focus.

## **SIBLINGS**

We expect that most siblings will join us at St Peter's School. However, admission is not automatic, and there may be occasions where we judge that a sibling is likely to thrive better in a different academic environment.

## **BURSARIES**

The Governors of St Peter's School are committed to broadening access to the school by offering to eligible parents/guardians means-tested financial support with the payment of schools fees. Such support is known as a Bursary and these may be awarded in the form of a discount on tuition fees payable, depending on the financial, compassionate or other pertinent circumstances of applicants. The award of a bursary is entirely at the discretion of the Governors of St Peter's School. Further information about the Bursary Grant Scheme can be viewed in the 'Admissions' section of our web site.

## **FLUENCY IN ENGLISH**

In order to cope with the academic and social demands of St Peter's School, pupils should be fluent English speakers or have a good working grasp of English language. Tuition in English as an Additional Language (EAL) can be arranged at the parent's expense.

## **RELIGIOUS BELIEFS**

Although St Peter's School has strong Christian roots, we do not select for entry on the basis of religious belief, and we offer the opportunity for other religions to practice their own faiths if it is practical for them to do so within the structure of the School day.

## **SCHOOL'S CONTRACTUAL TERMS & CONDITIONS**

The terms and conditions of entry to the School may be found on the School's web site and will be issued to parents as part of the admissions process. Parents will be required to sign the acceptance form which includes acceptance of these terms of conditions and this will form the contract between the parent and school. The School's terms and conditions also include the requirements of notice and we encourage parents to make themselves aware of this.

## **COMPLAINTS**

We hope that you and your child do not have any complaints about our admissions process and we ask that any questions about it are addressed to the School Office where we are confident that any issues may be resolved. A copy of the School's Complaints Policy may be found on our website.